



NANYANG TECHNOLOGICAL UNIVERSITY

MECHANICAL AND AEROSPACE ENGINEERING CLUB

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MINUTES OF THE ELECTION RALLY FOR THE CANDIDATES OF 38th MAE CLUB MANAGEMENT COMMITTEE HELD ON 3RD SEPTEMBER 2019

Time : 7:30 p.m.

Venue : LT 3

Present :

Position	Name of Candidate
President	Pu Wen Wei
Vice President (Academics)	Looi Hui Jun
Vice President (Social)	Siddesh Govind
Honorary General Secretary	Chai Hsueh Jing, Cindy
Human Resource Officer	Zhang Rong Su
Financial Secretary	Sundaresan Aditya
Union Representative	Bruce Loke Yew Kwai
Student Affairs Officer	Lim Jie Ying
Orientation Officer	Tan Pei Wei
Special Projects Officer	Yong Xun Hao
Sports Officers	Goh Yi Min
	Dong De Xin
Events Officer	Joy Koh Yuan En
Business Manager	Daniel Hendri
Logistics Officer	Moitra Ayush
Publication & Publicity Officer	Chan Zhi Hui

Absent:

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No.	Agenda	Action By
1.	Rally called to order	
1.1	The rally was called to order at 1930 hrs.	Returning Officer
2.	Rally Speeches and Q&A	
2.1	<ul style="list-style-type: none"> • Events Officer <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Joy Koh ▪ Started as wanting to go into OC ▪ Got into events, her 3rd choice ▪ She enjoyed events, learning a lot, participating in all the portfolio meetings/events ▪ 2 years of subcomm in events, and want to step up ▪ New initiatives ○ Q&A <ul style="list-style-type: none"> ▪ Should grad night continue? Yes. Grad night should continue as she feels that it should at least be an option for the graduating students. School may be against the idea currently due to the low attendance rate and they are losing money. Her idea is to change the venue to the school to lower the costs. ▪ Do you have any new initiatives/ideas? Events took in a lot of subcomms and they have always been facing problems with sponsorships. She wishes to have a new sub-group to focus on sourcing sponsors. ▪ Please elaborate more on the new subgroup that focuses on sourcing for sponsors, shouldn't it be bizmag job? For example last year, even though bizmag found sponsor(s) for MAE day, Events actually sourced for their own sponsors for MAE day. It provides the subcomms with a fulfilling experience. ▪ What should be the direction for future ad-hoc events? Events shouldnt plan events just for the sake of planning events. Instead, Events should plan events that the students want. She wants to hold events that are value adding but are fun at the same time. ▪ What needs to be better in grad night based on previous grad night? The grad night was very well planned as compared to the year before last. Last year, Events tried something new. Events engaged vendors to engage the participants. Publicity wise 	Events Officer Candidate

	<p>was an issue as Events did not know how else to publicise to the graduating students. To better publicise to the students, Events need to better know the cohort and know their preferences to better target them.</p> <ul style="list-style-type: none"> ▪ Time extension proposed and seconded by Pu Wen Wei and Yap Shi Kai ▪ Why didnt you run last year? Joy Koh was afraid of taking new challenges. She feels that the past few years as a subcomm, she has a lot of ideas and want to make a difference now. <ul style="list-style-type: none"> • Union Representative <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Was part of NP MAE CLUB EXCO and UOC MP. ▪ MAE Club PnP Subcomm ▪ Dedicated, team player, will push for what he wants ▪ UR represents and fight for the student body ▪ Want to focus on 2 things: study areas and internships ▪ Internships: Quality and opportunities of internships. Need to feel that students are treated fairly and are given the right opportunities. Through the SU, last year SU held the ministerial forum and CEO forum. He feels that these 2 platforms are great areas that can push for changes in the current internship opportunities. ▪ Give MAE a voice in the council. As a part of MAE, he feels that he has the duty to fight for the students ○ Q&A <ul style="list-style-type: none"> ▪ What are your strategies for fighting for internships? <ul style="list-style-type: none"> - Use platforms such as ministerial forums and CEO meetings to push for better internships opportunities. - Work with industry leaders, make it bigger and more accessible to students. - New events as mentioned above ▪ Why dont you engage the ministers directly? <ul style="list-style-type: none"> - SU members are told to not ask questions during the forum - Have a chance to talk to the ministers privately ▪ What role are you running for in SU? <ul style="list-style-type: none"> - Something related to Student Life and Welfare ▪ Last year NBS abused their power to book the Arc TRs for their students to study. How do you tackle this issue? 	<p>Pu Wen Wei Yap Shi Kai</p> <p>Union Representative Candidate</p>
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	<ul style="list-style-type: none"> - Block booking by SU - Talk to NBS directly ▪ How do you fight for MAE students? <ul style="list-style-type: none"> - Frank and direct opinions. - Those qualities will serve Bruce well to fight for student. ▪ Should update yourselves about what is happening around school and the situation around school. ▪ How to gather feedback? <ul style="list-style-type: none"> - Have a strong relationship with MAE Club President to have better access to feedback - See the situation for the specific problem - Create excel sheet for reps ▪ How to provide welfare for the students? <ul style="list-style-type: none"> - Study areas is one area he wants to focus on - Contact the different organisations in charge of the different study rooms to help clear the tables that are not in use ▪ Won't that give the people in charge of the study rooms a lot of work? <ul style="list-style-type: none"> - There needs to be more "studying/research" about this <ul style="list-style-type: none"> • Financial Secretary <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Sundaresan Aditya ▪ Previous MAE Club P&P Subcomm ▪ Double major in ME and Business ▪ Wants to learn soft skills ▪ Believes he is able to lead and be responsible ▪ Set up business in the future ▪ Believe taking up this role will help in the previous point ○ Q&A <ul style="list-style-type: none"> ▪ What if the President an Xbox with MAE club funds? <ul style="list-style-type: none"> - Stop him/her - Ensure no funds are misappropriated ▪ Why is there a need for secrecy? <ul style="list-style-type: none"> - Could cause conflict - Transparency has to be there as well ▪ Can you decide how much money to give? <ul style="list-style-type: none"> - No, there is a budget planning at the start of the year for SAO grant (actually its sub fee) ▪ Should have reasoning behind the allocation of the budgeting <ul style="list-style-type: none"> - May not be a perfectly logical reaction on their part 	<p style="text-align: center;">Financial Secretary Candidate</p>
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	<ul style="list-style-type: none"> - Will tell them at the start of the year the reasoning behind the budget allocation ▪ OC opens a bank account unknowing to the financial secretary. How will you handle this? <ul style="list-style-type: none"> - Need to find out????? - Extra account may be due to canvassing etc. - Do away with the separate account but have to oversee the account ▪ Cannot reach an agreement with the President about the budgeting. What will you do? <ul style="list-style-type: none"> - Give some time - Try to discuss a framework of allocation first and reach an agreement on that first - President has the final call, but will try to convince the President if he feels his idea is more logical etc. ▪ What kind of events MAE club conducts that you think are meaningful and how do you allocate the sources for the events? <ul style="list-style-type: none"> - What he thinks is meaningful may not be what students of MAE feel is meaningful - Allocate budget according to scale of the events and attendance - Personal opinion: MAE day is one very meaningful event ▪ Nigel: Doesnt agree with his previous point. High attendance does not mean more meaningful event <ul style="list-style-type: none"> - Need to outreach and survey students for better opinions ▪ What you feel you can pick up from your role as fincon that can help you set up your future business? <ul style="list-style-type: none"> - Soft skills such as people management etc. ▪ One portfolio has a lot of money but the other portfolio doesnt and is struggling. How do you handle this situation? <ul style="list-style-type: none"> - Bizmag find sponsors that specifically sponsor that event. Can try to talk to the company to consider sponsoring the other portfolio. The company will have the final say. ▪ President without discussing with you, already allocated some funds from one portfolio to support the other. How will you go about that? <ul style="list-style-type: none"> - Ask for the reasoning from the President - If reasoning is acceptable, will go with it. - If reason is unsound, try to convince the President ▪ How will you go about handling the portfolio that funds were transferred from? <ul style="list-style-type: none"> - Try to explain to them 	
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	<ul style="list-style-type: none"> - Try to find other funding for them ▪ After briefing all portfolio heads on the rules and regulations, but they did not follow all these rules for claiming. What will you do? <ul style="list-style-type: none"> - Try to tell the co chair to purchase instead of the chair - Purchase for the portfolio personally - If all the portfolios don't understand, need to better explain the rules etc. ▪ If portfolios are not willing to pay first, how will you handle this? <ul style="list-style-type: none"> - Main comm to help split - Try to ask the subcomms of the portfolio to split the cost - He will be the last resort <ul style="list-style-type: none"> • Human Resource Officer <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Zhang Rong Su ▪ Make the subcomm bond ▪ HRO is not only about managing people, but to bond people ▪ Take over christmas party with HGS ▪ Developing an event by doing AAR with each portfolio ○ Q&A <ul style="list-style-type: none"> ▪ Any specific events you would like to do for bonding? <ul style="list-style-type: none"> - Have a simple bonding session for each portfolio - For maincomm, even though this comm candidates dont know each other well, she will try to talk to them etc. ▪ What will you do if a portfolio crash main comm bonding? <ul style="list-style-type: none"> - Tell portfolio heads beforehand that this bonding session is for main comm only ▪ If 2 main comm members are arguing, how will you handle them? <ul style="list-style-type: none"> - Talk to them separately - Try to get a healthy discussion going on ▪ Other aspects of the HRO job other than bonding <ul style="list-style-type: none"> - Go through AAR with all the chairs to make the events better - Pass down the relevant AARs to the next batch ▪ What about continuity? <ul style="list-style-type: none"> - Get portfolio heads to look through the subcomms ▪ Why HRO/HGS take over Xmas? <ul style="list-style-type: none"> - Xmas is a bonding event 	<p>Human Resource Officer Candidate</p>
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	<ul style="list-style-type: none"> - Prepare herself for SAN ▪ If the chair causes a problem for your event, what will you do? <ul style="list-style-type: none"> - Talk to the portfolio personally ▪ Focus on making the events come through or focus on bonding? <ul style="list-style-type: none"> - Ask the portfolio heads to help with the bonding - Push the events to go through ▪ How to enforce bonding in each portfolio? <ul style="list-style-type: none"> - Get the portfolio heads to take pic and send as evidence ▪ Other than bonding, what else would you like to achieve as a HRO? <ul style="list-style-type: none"> - Will take note - AAR - Recruitment ▪ How to cope with the stress of bonding as a HRO? <ul style="list-style-type: none"> - Push through <ul style="list-style-type: none"> • Honorary General Secretary <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Cindy Chai ▪ OC fincon and treasurer for Poly CCA ▪ Assisted in OC admin side ▪ Want to take a greater role ▪ Passionate to help MAE as a whole ▪ Work hand in hand with HRO ○ Q&A <ul style="list-style-type: none"> ▪ How will you surpass the previous HGS? <ul style="list-style-type: none"> - Be more contactable and accessible ▪ HGS is also in charge of the conduct of the club. How will you go about doing this role? <ul style="list-style-type: none"> - Come out with penalties beforehand ▪ What if they dont care? (follow up on previous point) <ul style="list-style-type: none"> - They shouldn't even have ran in the first place - Make them read meeting minutes if they cant go for meeting - "Test" them ▪ How to ensure portfolio heads do not give you last minute bookings? <ul style="list-style-type: none"> - Give them a dateline i.e. 2 weeks before the event (something like that) ▪ Can look into things that can help the club to "refer" back ▪ Why do you feel there's a need for discipline in the main comm meeting? <ul style="list-style-type: none"> - So people will be more respectful to each other 	<p>Honorary General Secretary Candidate</p>
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	<ul style="list-style-type: none"> - Need to have mutual understanding between one another ▪ How do you think you will hold yourself as a HGS? What kind of standards you want to show or apply? <ul style="list-style-type: none"> - Want to set an example ▪ What will you do as an HGS? <ul style="list-style-type: none"> - Settling all the admin side of the club - Help out HRO ▪ Anything on the admin side to improve on? <ul style="list-style-type: none"> - Book-keeping - Archiving etc. ▪ Do you feel that there is an overlap between your job scope and HRO? <ul style="list-style-type: none"> - Need to work closely instead of overlapping - Can have more ideas by working together ▪ Suggestion: Good for HGS to bring up the previous AAR when planning the event <ul style="list-style-type: none"> • Vice President (Social) <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Siddesh Govind ▪ Previously MAE Club OC PnP head, MAE Club Pnp Chairman ▪ Bring an energy to motivate other people ▪ Bring a sense of leadership ○ Q&A <ul style="list-style-type: none"> ▪ 2 committee members cant come to an agreement <ul style="list-style-type: none"> - Try to talk to both of them - Get a third person involve - Give his own opinion ▪ Role is not very defined <ul style="list-style-type: none"> - Try to target more social portfolios ▪ How to work with the top 3? <ul style="list-style-type: none"> - Reduce the President workload ▪ What are the needs of the MAE student right now? <ul style="list-style-type: none"> - MAE is one of the more bonded schools - See what his friends wants or needs - Try to bring some events that value adds to the students' life ▪ Are you taking away the learning experiences from the portfolio heads by doing what you hope to do? <ul style="list-style-type: none"> - More of supervisory role, give advice etc. - Only step in when it is required ▪ How to handle these many commitments? <ul style="list-style-type: none"> - Dont think it will affect him 	<p>Vice President (Social) Candidate</p>
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	<ul style="list-style-type: none"> - Which is why after much consideration, he stepped up - Confident that he can keep up to date with what the portfolios are doing ▪ Why didn't you run for President? <ul style="list-style-type: none"> - Hot-headed - Doesn't feel that the President role is not for him - There is a safety net of two people as a VP <ul style="list-style-type: none"> • Vice President (Academics) <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Looi Hui Jun ▪ MAE Club Logistics Officer, EXCO for Aikido, VP for Japanese Drums in Ngee Ann Poly ▪ Awarded "Best maincomm" in MAE Club last year ▪ Exposed to writing proposals in last year SAN ▪ Key goals of the club is to strive for an MAE without Strangers ▪ Streamlining all the portfolios' communications ▪ There was a lack of communication between portfolios last year ▪ Supervise and ensure portfolio heads are on track ▪ Welfare of students. Want to reinforce this. ○ Q&A <ul style="list-style-type: none"> ▪ What if you have a disagreement with the President? <ul style="list-style-type: none"> - Discuss with the President - Try to understand the other point of view - Involve the Top 6 ▪ How do you define your role? <ul style="list-style-type: none"> - To make sure that the club runs smoothly - Deal with academics side of the club ▪ How to handle with your other commitments (i.e. studies and internship)? <ul style="list-style-type: none"> - In sem 1, just need to consistently put in the effort to keep track with what is going on in the club - In sem 2, come back whenever possible. Have weekly skype meeting ▪ How you distinguish yourself from the other top 6? <ul style="list-style-type: none"> - Work more closely with the President - Give advice to the President - Provide a different point of view - Have a project specific to the academics side 	<p style="text-align: center;">Vice President (Academics) Candidate</p> <p style="text-align: center;">President</p>
	<ul style="list-style-type: none"> • President 	

	<ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Pu Wen Wei ▪ Previously MAE Club SA Officer ▪ MAE Club provided her the opportunities to make friends ▪ MAE Club tries extremely hard to give back to the student population ▪ High commitment to this role ▪ MAE Club has room for improvement ▪ Re-evaluate what the HRO does ▪ Need to learn from predecessors ▪ Fix a standard on how to re-evaluate all the events ▪ Encourage more inter-portfolio collaboration ▪ Everything the club does must have a good reason behind ▪ Every decision the club makes must benefit the student population ▪ Work with more NTU organizations ○ Q&A <ul style="list-style-type: none"> ▪ What's your vision for this year? <ul style="list-style-type: none"> - Put close to the MAE Club vision - MAE Without Strangers - Events wise need to make some impacts on the students ▪ By the end of your term, what do you want to see? <ul style="list-style-type: none"> - The reputation of MAE club is still good - Nothing will fail in MAE club ▪ Elaborate more on event is failing. <ul style="list-style-type: none"> - Fail means in terms of the whole structure of the events i.e. never properly plan and review the event ▪ Elaborate more on the reputation of MAE Club <ul style="list-style-type: none"> - We have a shared space with other clubs - We do not have any complaints from other clubs - We need to give back to the sponsors what we promised them ▪ If you want your committee to follow you, you need to give them a reason to. How will you give the reason in this area? <ul style="list-style-type: none"> - Everyone joining MAE Club wants to learn or gain something - Make sure that these people do not feel that they are wasting their time - This applies to all MAE club events ▪ What is there to improve on in MAE club? <ul style="list-style-type: none"> - Roles and structure of the club - Communication between the various portfolios 	<p>Candidate</p>
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	<p>-Try and error and hopefully it works and the subcomm will be bonded more.</p> <ul style="list-style-type: none"> ▪ What happened if one of your co officer leave the committee? How do you deal with that can affect your work flow? <ul style="list-style-type: none"> -Need to do extra planning and possibly taking out events so that is not so stressful for the subcomm member. This will be the last resort. ▪ What is your opinion of not using tote bag for the exam welfare giveaway? <ul style="list-style-type: none"> -50/50 thoughts about is as it is positive and negative in the beginning as the bag can be convinient for most of the student. As I think from it I think is a positve move from my previous successor as it can be manageable. THerefore, I think I am 90% positive now that EWG would not be needing the tote bag. <ul style="list-style-type: none"> • Orientation Officer <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Tan Pei Wei ▪ Former Blue CGI ▪ Change the bad impression of orientation camp ▪ Want to create an event that every can be bonded together ○ Q&A <ul style="list-style-type: none"> ▪ How do you prevent the portfolio to detach from the club? <ul style="list-style-type: none"> -Try to get everybody to involve with the club itself. Helping other portfolio. ▪ What do you think you can improve on the performance from the previous successor? <ul style="list-style-type: none"> -Keeping everything to himself. ▪ What are you going to do if your co officer is not doing his/her job well because of his/her reason, would you ask him/her to step down? <ul style="list-style-type: none"> - I will try to communicate with him/her and ask what is the reason for all this thing that is happening. Then I will make the decision to whether to ask him/her to step down as this is unfair for the other committee members. ▪ If your 3 VP is making decisions without you knowing, what will you do? <ul style="list-style-type: none"> - I will enforce the transparency among all of us and is not very nice for them to do this. ▪ What if there is a clash with the GL and the Ops team? There might be a potential bias on your side since you are a CGL before? How are you going to manage that? 	<p>Orientation Officer Candidate</p>
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	<p>- I will try my best to be fair to everybody and I would discuss with my top 6 members to come out with the best decision.</p> <ul style="list-style-type: none"> • Sports Officer - Goh Yi Min <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Goh Yi Min ▪ Previously MAE Club Sports Subcomm ▪ Bonding the portfolio is a priority ▪ Want to help in bonding the entire MAE Club as well ▪ Want to work together with HRO to assist in the previous point ▪ Cultivate a better sports culture ▪ Increase participation rate in sports events as well ▪ Make small improvements to the MAE Club ○ Q&A <ul style="list-style-type: none"> ▪ ISG training <ul style="list-style-type: none"> - Do earlier ▪ MAE Games Day <ul style="list-style-type: none"> - Have more flow to the event ▪ How will you encourage your subcomms to go for MAE Club events? <ul style="list-style-type: none"> - Bond the subcomms first - Highly likely the subcomms will go to the events together ▪ What can you improve from the previous sports officers? <ul style="list-style-type: none"> - Have a more structured timeline for the portfolio ▪ How comfortable will you be changing an event? <ul style="list-style-type: none"> - Start from ISG to start pulling in MAE students 	<p>Sports Officer Candidate</p>
	<ul style="list-style-type: none"> • Sports Officer - Dong Dexin <ul style="list-style-type: none"> ○ Speech <ul style="list-style-type: none"> ▪ Dong De Xin ▪ Previously MAE Club Sports Subcommittee ▪ Quiet at times ▪ Hopes to bring engaging sports events to MAE students ▪ Hopes to increase the attendance rate for the ISG training sessions ▪ Hopes to make MAE games day less intimidating ○ Q&A <ul style="list-style-type: none"> ▪ What do you feel you are better in than the other candidate? <ul style="list-style-type: none"> - Planning and back end work ▪ What have you learnt from your predecessors? 	<p>Sports Officer Candidate</p>

	<ul style="list-style-type: none"> ▪ MAE Games Day: want to include more faculty staff, how to make sure there are more staff coming for event? <ul style="list-style-type: none"> • Professor time is quite tight, quickly come up with plan and send invite, publicity: put posters in staff room areas so they will know more about the event ▪ How to increase no. of players for ISG? <ul style="list-style-type: none"> • Find out why they don't want to come down for trainings; flexible training location & time so more people willing to come down ▪ What if you disagree with your other chairperson? <ul style="list-style-type: none"> • Discuss first, if can't come to consensus, ask the subcomms what they think because they will be the one carrying out the duties <ul style="list-style-type: none"> • Special Projects Officer <ul style="list-style-type: none"> ○ Speech: <ul style="list-style-type: none"> ▪ Interest in doing engineering project ▪ Previous best subcomm ▪ Previous organisational experience in poly ▪ Previous exp in managing people & doing projects ▪ Having 2 events not enough, turnout rates were low: suspected not enough time to publicise (notice too short) ▪ Want to increase events to 3-4, have recurring events (less workload, reuse resources, clear admin faster) ▪ Separated subcomms into 2 groups, but didnt clarify tasks - Canice & Yijie did most of the work themselves ▪ Know subcomms strengths and weaknesses, talked to interested subcomms ○ Q&A: <ul style="list-style-type: none"> ▪ How to convince prof to repeat events? Repeat the overall theme, not exactly the same events, will discuss with prof the rationale, not all events are recurring ▪ What if this year send email very early, but attendance still low? Will see if need to change the events that are not interesting ▪ Planning to aim different target group? Previously mostly children, but will want to do more for elderly/disabled 	<p>Special Projects Officer Candidate</p>
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	<ul style="list-style-type: none"> • Publications & Publicity Officer <ul style="list-style-type: none"> ○ Speech: <ul style="list-style-type: none"> ▪ Current experiences: shooting for alumni affairs office ▪ Initium PNP subcomm ▪ Freelance photog for tuition ctr, photo used for their social media ▪ Travel photography, event photography, landscape ▪ Now trying out film photog ▪ Took photos for posters ▪ Did content creation for a blog ▪ Did Beach Day singlet design ▪ Understood how social media algorithm works, ▪ Want the portfolio to be more happening, because it seems to be unpopular ▪ Inclusive: both experienced & non experienced, want to develop their personal skills also, not just the hard skills ○ Q&A: <ul style="list-style-type: none"> • What if co chair is being aggressive towards your artistic direction? Depends on style - depends on which portfolio to liaise with, focus on what the client wants, conflict will arise, also need to manage his expectation, align with the team's capability • Will this yr pnp be more text based? Did copywriting before, most of the time the information we put out is not within our control (e.g. sponsored posts), focus on the design & know what kind of copy goes well with the design • Any idea of how to develop club website & social media? Currently using Wix, template was good, content can be improved, social media algorithm favours people that post more, can explore how to increase frequency of post, depends on what events we have and what we want to broadcast to student body • Open to idea of having a blog to increase frequency of post? Blog is not the way to go, frequency of posting on insta need to balance (who we broadcast to & no. of people we broadcast to), if have more followers, sponsors more inclined to have a deal with us, need to 	<p>P&P Officer Candidate</p>
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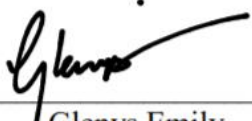
	<p>incentivise ppl to follow social media (e.g. ask them to tag their friends in the post to get promotion, increase reach)</p> <ul style="list-style-type: none"> • Plans with the website? Add content to what we already have, maybe texts but open to more ideas • How open are you in collab with Bizmag when coming up with merch design? Need to know the budget, colors, qty, cannot expect us to design everything at once, need . Bizmag need to give us proposal, come to terms with it, and can provide the design <ul style="list-style-type: none"> • Business Manager <ul style="list-style-type: none"> ○ Speech: <ul style="list-style-type: none"> ▪ Enjoyed my time in PNP subcomm, MAE without stranger feeling, esp because didn't join Initium as freshie ▪ Sat in for maincomm meeting, realised can do more / there is more opportunity ▪ Vision as bizmag: at least maintain sponsorship level, promote personal development for subcomm, value adding to club members - make sure they come back & step up as maincomm ▪ Willingness to learn & driven, may not have experience in business manager, but contacted the chair & co chair ▪ People oriented ▪ Optimistic: finding sponsors not easy, will get many rejections, need positive attitude ○ Q&A: <ul style="list-style-type: none"> • Other approach to find sponsors other than emails? Emails were very general in terms of what we can provide to sponsor, should tailor what we can provide to each company - e.g. some big company don't need publicity, but need PR • Disagreement with Events? Need discussion, want to know what is in her mind, overlap of job if implemented • Past year Bizmag didnt do their job well - need to set everyone's expectation on the same page, clarify at the start, see if the team can handle 	<p style="text-align: center;">Business Manager Candidate</p>
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	<ul style="list-style-type: none"> • How do you plan to manage subcomm? Understand that subcomms are also humans, they want to find out what's in it for them, ask for their expectations, make sure that they already learn sth and improve by the end of the year. Split subcomms into 2, chair & co chair in charge of 1 group each • Working with financial advisors? Have been the more generous sponsor, want us as their clients / work with them as insurance agents, willing to discuss with all potential sponsors, need to state terms clearly (what they can and what they can't do) • What happens if agreement doesnt work halfway? If already have MOU signed, they are obliged to fulfil. Try to have some buffer (find more sponsor / ask for slightly more cash) • If a company promises a lot of cash, but need students' data? Go back to values, are we here to get more money or we are here for students? Look at the net benefits. Personally will choose to say no, moral values more important <ul style="list-style-type: none"> • Logistics Officer <ul style="list-style-type: none"> ○ Speech: <ul style="list-style-type: none"> ▪ Freshie ▪ Want to prove to myself that i can take leadership responsibilities ▪ Logistics experience in a conference for 200 people, e.g. allocating seating, emailing authorities, similar to what MAE Club logistics is doing ▪ Very organised person, set targets for myself to achieve within certain time frame, suitable for the portfolio ▪ People were very casual about borrowing items, will be stricter in using the google form, to be responsible & organised ▪ Having smaller group of subcomms make them bond more closely ▪ If subcomms always unavailable every time, will find replacement 	<p>Logistics Officer Candidate</p>
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	<ul style="list-style-type: none"> ○ Q&A: <ul style="list-style-type: none"> ▪ What is the target you set for logistics? Accomplish other portfolio's objective within the time frame (support) ▪ Does this mean rigidity? Yes, but cannot be too flexible, solve problem for attendance ▪ Bonding activities for subcomms? Will discuss with co chair and hro ▪ Planning of operations? Me or co chair will liaise with other portfolios, plan together & make sure that all the requests are reasonable & can be fulfilled ▪ How is smaller manpower beneficial? If everyone bonded, more reason to come to events & help out, better attendance ▪ Reason why job is mundane. How to make subcomms not feel that way? ▪ OC lost a few items, other portfolios took their item. So how? Update google sheet, track which portfolio taking/borrowing so can track and make sure they return. Allocate special shelf for OC, but we all share some resources, will liaise with OC chairs before they borrow OC stuff 	
3.	Any Other Business	
	- There was no other business	
	There being no other matters, the rally was adjourned at 0100 hrs	

Proposer: Pu Wen Wei
Secunder: Looi Hui Jun

Minutes recorded by:



 Glenys Emily
 Election Officer

Vetted by:



 Nicky Lim Yi Zheng
 Returning Officer